

Recruiting body: Scottish Disability Sport

Closing date: Noon on 12 August 2020



Scottish Disability Sport (SDS) is the recognised governing body for the sport of boccia within Scotland and its governance is achieved through a subgroup of the SDS board entitled, Scottish Boccia Group. The Scottish Boccia Group has the responsibility for the development and good governance of the sport through a group of dedicated volunteers and SDS employed staff and is led by an independent chairperson. The group reports directly to the SDS board.

Vision

Lead the development of boccia in Scotland.

Scottish Boccia

The purpose of the group is to:

- Increase participation and improve performance of Boccia in Scotland
- Establish appropriate policies and protocols for the development of athletes, coaches, and officials across Scotland
- Influence and support the quality of Boccia coaching in Scotland
- Assure UK/International rules and regulations are adhered to in Scotland
- Provide advice and guidance on Boccia in Scotland
- Represent Scotland at UK level

The committee of Scottish Boccia now wishes to appoint a new chair to lead the sport through the next strategic cycle,

Role Title: Chairperson of Scottish Boccia (voluntary)

Organisation: Scottish Disability Sport (SDS)

Responsible to: Scottish Disability Sport board

Meetings: Four meetings per year

Contract: This is a voluntary position, but all reasonable expenses will be paid. The chairperson is expected to attend Scottish Boccia meetings, held four times per year, and other Scottish Boccia events (as available). The level of time commitment is flexible and will be tailored to suit the applicant's current commitments and the needs of Scottish Boccia.

Term: Minimum 2 years (can be re-elected)

Skills required:

- Demonstrable knowledge of governance in the voluntary sector
- Ability to chair meetings effectively
- Good verbal & written communication skills
- Well organised
- Prepared to make a regular time commitment
- Proven ability to plan and make sound decisions
- Enthusiastic & committed

Main duties:

- Lead the Scottish Boccia Group in ensuring that it fulfils its responsibilities for the governance of the organisation by ensuring that the group acts in accordance with its Terms of Reference.
- Take responsibility for managing the group and the affairs of Scottish Boccia
- Oversee and guide all decisions taken by the committee and sub committees
- Liaise with the SDS Performance Manager on the Agenda for each meeting and approve the minutes before they are circulated
- Be completely familiar with the Terms of Reference, committee procedures and SDS rules and regulations
- Compile reports to the SDS board when required

Interviews

Will be held virtually on 26 August 2020

Applications

All applicants should send a covering letter and CV to gavin.macleod@scottishdisabilitysport.com detailing why you are interested in the role and any relevant skills and experience.

If you have any questions or would like an informal discussion about the role, please contact Gavin MacLeod on the above email address.