



Formed in 1981, the purpose of Dundee City Disability Sport is to coordinate and support the provision of recreational activities for people with physical, sensory and learning disabilities.

Dundee City Disability Sport is a branch of Scottish Disability Sport and runs a well-attended and nationally recognised Discovery Games every September. The organisation's aim over the next two years is to increase its support to the affiliated clubs, groups and individuals while maintaining the quality service it provides.

## **CHAIRPERSON/ BOARD MEMBER**

The Board of Trustees is now seeking to recruit a new Chairperson and new Trustees to lead and assist with the ongoing development of the organisation. Following the recent appointment of a Branch Coordinator, Dundee City Disability Sport is increasing its support to affiliated clubs and organisations and developing its partnerships with local and national bodies. This is an exciting time for the branch and provides a new Chairperson and Trustees the opportunity to direct the activities of the branch and its paid officer during a period of growth and revitalisation.

All positions are on a voluntary basis with workload expected to be no more than one day per month.

**Applications can be submitted to**  
**[dundeecitydisabilitysport@gmail.com](mailto:dundeecitydisabilitysport@gmail.com)**

Closing date: Sunday 29th March



# CHAIRPERSON/ BOARD MEMBER

## Contract

This is a voluntary position but all reasonable expenses will be paid. The Chairperson is expected to attend branch meetings held 6-8 times per year, oversee and guide all branch decisions and support branch activities (as available). The level of time commitment is flexible and can be tailored to suit the applicant's current commitments and the needs of the branch.

## Term

At each AGM, all Board Members must retire from office but may then be re-elected.

## Attributes/ Skills/ Duties

- Excellent communication skills
- Enthusiasm
- Well organised
- Attend Board meetings and report back on matters arising if required
- Attend Extraordinary and Annual General Meetings as required
- Prepared to make instant decisions when necessary and take responsibility for managing the Board and the affairs of the branch
- Confident at keeping order during meetings
- Lead the Trustee body in ensuring that it fulfils its responsibilities for the governance of the organisation by making certain that the charity acts in accordance with its constitution, charitable status and by managing its activities
- Passionate about the development of disability sport and a strong commitment to work towards the development of sustainable opportunities for people with a disability to take part in sport and physical activity

## What we offer you

- Training opportunities including specific Branch Conference workshops
- A wide range of projects to oversee and the opportunity to be actively involved in the development of disability sport and to make a difference to children and adults with disabilities
- A volunteer experience where you help to maximise potential for every athlete with a disability