SCOTTISH DISABILITY SPORT

LEADING THE DEVELOPMENT OF SPORT AND PHYSICAL RECREATION FOR PEOPLE WITH DISABILITIES THROUGHOUT SCOTLAND

Minutes of the Forty-eight Meeting of the Management Committee of Scottish Disability Sport held on Thursday 4 September 2003 at **sport**scotland, Caledonia House, South Gyle, Edinburgh EH12 9DQ at 18.00 hrs.

1.0 Attendees:

Richard Brickley	Chairman
Gavin Macleod	Chief Executive Officer
Gordon McCormack	Branch Representative
Jim Thomson	Branch Representative
Anna Tizzard	Athletes' Representative
Claire Mands	National Development Officer
Cynthia Clare	SDS Administrator (Minute Secretary)

Apologies:

David Thomson	Treasurer
Jacqueline Lynn	Vice Chairman
Jen Quinton	Convenor Sports Development
Heather Lowden	**sport**scotland, Partnership Manager
Katie Oman	Convenor Local Development

Action

The Chairman introduced and welcomed Gavin Macleod and Claire Mands to the meeting. The Chairman advised that this would be the last meeting where he would determine the agenda. In future the Chairman would chair the Management Meetings and the Chief Executive Officer, Gavin Macleod, assisted by Cynthia, would arrange and organise the Management Meetings. The CEO would determine the agenda after consultation with the Chairman. Gavin Macleod responded by saying how excited he was to be in post and looked forward to taking the Development Plan and SDS forward in the years ahead and working with Claire, Cynthia and Norma. National Development Officer, Claire Mands, reciprocated Gavin's remarks. She was also looking forward to making more of a difference and working with Gavin in her new extended role.

Action

Congratulations were offered to Gordon McCormack and his team on their very successful participation in the World Special Olympic Games in Ireland. Well done to all the Scots involved.

Question was raised asking how soon it would be before **sport**scotland appointed someone to fill Gavin's previous post? A meeting has been arranged with Gavin Macleod and Shirley to discuss the position. Stewart is extremely keen to appoint someone as soon as possible. Chairman has written to Stewart Harris to emphasise how important to disability sport in Scotland Gavin's post has been.

2.0 Minutes of Meeting Held on Thursday 3 July

There being no corrections the minutes were accepted as a true record of the proceedings.

3. Matters Arising – Minutes of 18 March 2003

5.2.2 Budget Projections See – AOB - Item 9.3

9.8 Chairman confirmed response had been sent to **sport**scotland from Disability Sport Fife. Meeting been held with Forth Valley and one or two local issues to be resolved. Heather Lowden liaising with Katie Oman and Noan Nicol to try and resolve.

Matters Arising - Minutes of Meeting Held on Wednesday 4 June

5.2.7 Swimming – Accommodation arrangements have to be booked by ourselves. SDS training to be carried out on 21 September. Still staffing difficulties.

5.2.12 Basketball – Information regarding grants and funding sent to Ayrshire Rolling Cougars. Invitation extended for them to attend the summer camp.

Action

5.2.13 Wooden Spoon Project. Chairman confirmed that the application submitted by SDS was unsuccessful. Funding offered for capital projects only.

5.2.14 Endowment (Scottish Executive) – First instalment due any day.

6.1 Chairman asked if there had been any further issues in respect of moving to a Company Limited by Guarantee. This may be raised at the forthcoming AGM. Any issues raised at the AGM will be dealt with by the Chairman. **Chairman**

4.0 Officer Reports

4.1 Chief Executive Officer - Gavin Macleod – Youth Development

Gavin spoke to his Youth Development Manger Report, which had been circulated.

1. Local Development

4.1.1 Lothian – meeting to be held next Wednesday with Ken McGarety (Head of Simmers) and Helen Bruce. Presentation to be made to Lothian Heads of Authorities.

4.1.2 Scott Dunbar is moving on from South Lanarkshire. Will not have as much time to give to disability sport. Ian Dunn and Karen Lewis are going to look at possibilities for funding this post.

4.1.3 Football – Proposed that Gordon McCormack attends the meeting on the 19th and perhaps Jim Thomson and Elaine McKenna. A suggestion was made that Glasgow Rangers Football Charities Fund should be approached. Gordon McCormack suggested that Tom Nisbett, Special Olympics, is involved.

Action

4.1.4 Wheelchair Curling – Constitution has been agreed. Gavin Macleod to draft a letter to Chris Hildrey thanking him for all his help and wishing him well. **Gavin Macleod**

4.1.5 Ayrshire Special Games – went well and date set for next year's event. 11-12 May at the Magnum LC, Irvine.

4.1.6 Youth Sport Trust - Had meeting with Mark Botterill, Inclusion Officer, Youth Sport Trust to establish inclusion training programme to work across the TSY TOP programme. Basic Awareness module to be put in place and then additional modules to follow.

4.1.7 Sportsman's Charity – discussions taken place with John Frame of the Sportsman's Charity to discuss possible links with SDS. Gavin Macleod to submit grant application. **Gavin Macleod**

4.1.8 **sport**scotland Youth Development Manager Post. Gavin Macleod meeting with Shirley Campbell, **sport**scotland on 8 September to discuss proposed restructure of post etc.

4.2 **Project Officer – Claire Mands**

Claire Mands spoke to her report

4.3 **Local Development**

4.3.1 North Lanarkshire – EGM to be held on 25 September. Meeting to be held with Elaine and Tom prior to the EGM.

4.3.2 Renfrewshire – Meeting to be held with Evelyn Stevenson to discuss launch date.

4.3.3 Aberdeenshire – Had more children coming along this year. Looking to set up more activities for children with disabilities. Group to be encouraged to get more squads into international events.

4.4 **National Development**

Action

4.4.1 Summer Camp – Went well. Positive feedback from attendees and athletes. Some new juniors attended and identified athletes with potential. It was proposed that the Scottish Executive should be approached with these positive outcomes to see if there is any chance of setting up a project. **Claire Mands/ Anna Tizzard**
Statistical information to be put together. Anna Tizzard has a suitable system for sorting out statistics.

4.4.2 BP Mini Games Festival – due to a lack of numbers, to be cancelled. In hindsight might possibly have been better with a different timetable. Chairman proposed that the numbers of people signing up and from which area should be investigated as well as the lack of schools (e.g. Ashcraig) taking part. Consideration to be given to redirecting money possibly to a local festival working with the local branch. **Claire Mands**

4.4.3 Junior Groups – High performance weekend arranged for swimmers at Stirling Academy. Trainers arranged to cover topics such as Diet & Nutrition.

5.0 Finance

5.1 Chairman advised that the Auditors had signed off th end of year Financial Statement.

Copies of the financial Statement for July/August were circulated. No issues were raised therefore the report was approved.

5.2 Other Financial Issues

5.2.7 **BP Trust Fund** – Papers passed to CEO. Another application to be submitted. Applications can be made each financial year. **Gavin Macleod**

5.2.8 **National Conference** – Reminders issued for outstanding fees.

Action

5.2.9 Cheque for £827 received from Caledonia Challenge. St Andrews Women's Rugby Club, had adopted SDS as their charity.

5.2.10 Gordon McCormack submitted cheque for £1,000 from EDS for the year 2002. Chairman to follow up on money for 2003. Gordon McCormack to discuss with Janice Eaglesham. **Chairman** **Gordon McCormack**

6.0 Special Meetings

6.1 AGM

6.1.1 Chairman proposed introducing another award this year for General Sportsperson of the Year. Short discussion took place. Claire Mands to contact Laura Smith to see if Angus would donate a trophy. **Claire Mands**

6.1.2 Wilma Henderson has retired from the Royal Blind School. Chairman to write. **Chairman**

6.2 Branch Conference

6.2.1 This will be the commencement of a new era with Gavin Macleod as CEO and Claire Mands as National Development Officer.

6.2.2 Conference will be run on similar lines to the held 2 years ago.

Date – Sunday 16 November

Venue – Dewars Centre Perth – Confirm booked main room and breakout rooms.

Papers on Junior Development, Local Development and Long Term Athlete Development will be used as pilot papers.

Local issues to be discussed during the morning sessions and then combine the two in the afternoon to see how these are taken through.

Action

6.2.3 Proposed Agenda

Chairman – welcome

Jacqueline Lynn – morning session

Gordon McCormack – afternoon session.

Breakout into branch, sports and athletes discussion groups.

Small working group to be led by Claire Mands, Gavin Macleod, Jacqueline Lynn, Heather Lowden and Katie Oman

6.2.4 Long Term Athlete Development Plan – comments to Claire Mands asap. **All**

7.0 Projects and Programmes

7.1 Athletes Committee – Anna Tizzard.

7.1.1 Not much to report. Updated proposals for the Athletes Forum to be held at the Conference.

7.2 Governing body Issues - All

7.2.1 Swimming Quarterly meeting held with Scottish Swimming last week. Attended by Chairman, Jen Quinton and Vicky Strange. New British Swimming officer, Anthony Strickland now in post. He is very keen to work with SDS and Scottish Swimming. Minutes will be circulated in due course. Future meetings will be attended by Gavin Macleod along with the co-ordinators.

7.2.2 Chairman, CEO and Forbes Dunlop have arranged a meeting with Ken Kelly, UK Athletics.

7.2.3 Scottish Bowls – Lawn Bowls Championships, Westburn Park, Aberdeen. Bob Dick has expressed interest in being Team Manager of the Scottish Team for Malaysia. Bowlers are keen to compete in Kuala Lumpur next June. SDS seeking funding for the event.

Action

7.2.4 Anna Tizzard represented SDS at the Governing Bodies Review meeting. Lot of emphasis given to achieving excellence but less support/funding for developing potential. Concerns raised regarding funding for co-ordinators and volunteer development. Lot of talk about the Olympic bid. Mention made of the Paralympic bid. Discussion on centres of excellence and if Governing Bodies would have to travel to Manchester or London. Criticism of the £16M to be given to the Scottish Institute. From the Press Announcement this appears to have already been allocated.
Chairman has to respond by 28 September. Please send your comments asap. **All**

7.3 Links with external agencies

7.3.1 UKSA

The Board meeting scheduled for 13 September was cancelled.

Gordon McCormack is still the only person representing SDS. Proposed that Janice Eaglesham is approached to become the other representative for SDS. All present agreed.
A brief overview was given of the ongoing problems following England's withdrawal from this Association.

7.3.2 World Games – Scottish athletes attending.

Special Olympics – Gordon McCormack was again congratulated on his role in the event to be held from 1 – 9 July 2005. In all 24 sports would be covered including netball and bowls (lawn and carpet). Information should be available soon. Gordon McCormack to forward info to Chairman. Gordon McCormack

7.3.3 BPA – International meeting held. Discussions took place on the 2012 bid. BPA are to submit motions against the IPC Strategic Plan.

Action

8.0 **Reports**

8.1 Domestic Events

8.1.1 Scottish Championships in Aberdeen held last Saturday. Thanks expressed to Gavin and Claire. Numbers attending were reduced but the quality was still high. Scotland very strong in this sport at the current time.

8.1.2 Two Junior Swimming Galas coming up in November. Short Course, weekend 1 – 2 November at Ponds Forge.

8.1.3 Table Tennis – Saturday 4 October, Gerioch Sports Centre Inverurie.

8.1.4 Track & field held yesterday, Wednesday 3 September.

8.2 International Events

8.2.1 2004/2005 going to be a very busy years for SDS with Bowls, Paralympics, Angling International, Glasgow events. 2005 Curling at Braehead and 2006 World Paralympics. Separate Calendar of Events showing the major International Events to be put together by Cynthia. Need to ensure that **sport**scotland is aware of the events SDS is involved with.

Cynthia Clare

Gavin Macleod

8.2.2 Scottish Boccia Team is attending the Championships in New Zealand in October. Six players and 7 staff going. Chairman is classifying and will be going out on 18 October returning on 1 November. Wheely Games are being held at Christchurch at the same time.

8.3 **Website**

		Action
8.3.1	Week on week some weekly figures were down possibly due to holidays. Overall there was an increase in August over July of approximately 700 hits.	
8.3.2	Gordon McCormack to be contacted for Special Olympics article for the website. Suggested that the number of Scots in the team and SDS sports co-ordinators that were involved should be highlighted.	**Gordon McCormack/ Cynthia Clare**
9.0	**Any Other Business**	
9.1	Management Meeting – Proposed dates will be issued this week. Date for next meeting, Wednesday 8 October still to be confirmed. Since the meeting arranged for Wednesday 15 October below.	**Cynthia Clare**
9.2	Football – FIFA open discussions for disability football to come under FIFA.	**Chairman**
9.3	Co-ordinators Budgets – The proposed budgets received from the co-ordinators were circulated.	
9.4	Branch meeting dates were advised.	
9.5	Claire Mands asked if SDS would wish to utilise Istvan Bali's skills on his next visit to Scotland as a follow up from the Conference? He could possibly present at the Athletes Forum. Claire to ascertain when he will be in Scotland and take forward.	**Claire Mands**
	Everyone was thanked for attending and all hope that Gordon McCormack enjoys his holiday touring the States.	

There being no further business the meeting closed at 21.45 hrs.

Date of Next Meeting - Wednesday 15 October at sportscotland, Caledonia House, South Gyle, Edinburgh EH12 9DQ @ 18.00 hrs. Council 1.