



SCOTTISH DISABILITY
SPORT

LEADING THE DEVELOPMENT OF SPORT AND PHYSICAL RECREATION
FOR PEOPLE WITH DISABILITIES THROUGHOUT SCOTLAND

Minutes of the Forty-ninth Meeting of the Management Committee of Scottish Disability Sport held on Wednesday 15 October 2003 at **sportscotland**, Caledonia House, South Gyle, Edinburgh EH12 9DQ at 18.00 hrs.

1.0 Attendees:

Richard Brickley	Chairman
Jim Thomson	Branch Representative
Jen Quinton	Convenor Sports Development
Katie Oman	Convenor Local Development
Gavin Macleod	Chief Executive Officer
Claire Mands	National Development Officer
Cynthia Clare	SDS Administrator (Minute Secretary)
Heather Lowden	sportscotland , Partnership Manager

Apologies:

David Thomson	Treasurer
Jacqueline Lynn	Vice Chairman
Gordon McCormack	Branch Representative
Anna Tizzard	Athletes' Representative

The Chairman welcomed everyone to the meeting. Looking for a smooth transition from the old SDS to the new SDS. These are really exciting times and the chairman wanted to share with the rest of the team how well the transition had gone. Gavin, Claire, Cynthia and Norma were congratulated for the way in which they had embraced the many changes.

Action

2.0 **Minutes of Meeting Held on Thursday 4 September**

The minutes had been with everyone for some time. All in agreement that they were an accurate account of the proceedings and accepted as a true record. Action items have been followed through.

3.0 **Matters Arising – Minutes of 4 July 2003**

6.2.3 Branch Conference afternoon session will be Gavin instead of Gordon.

7.2.4 See under Finance, Item 5.2.7.

9.5 Not spoken to Dougie Bryce yet. Claire Mands will follow up. Heather Lowden advised that the 12 May was the earliest date. Proposed Friday 14 May. Claire Mands to note and to get back in touch. Costs will be about the same. Istvan Bali will be in Scotland at that time.

**Claire Mands/
Heather
Lowden**

4.0 Officer Reports

4.1 Chief Executive Officer - Gavin Macleod – Youth Development

Gavin Macleod spoke to his report, which had been previously circulated.

1. Local Development

4.1.1 Lothian – Meeting held in September with the Heads of the Lothian Authorities. Good response from East Lothian and West Lothian. Ken McGarrety to follow up with Midlothian and also to have a meeting with Helen Bruce to draft a formal approach to the contacts provided.

4.1.2 Forth Valley – Meeting held with Heather Lowden and Noan Nicol to discuss the future role and remit for Forth Valley Development Co-ordinator post. Discussion paper prepared and local authority partners have agreed to work together to put this post in place for 1 April. Project Officer to be employed to cover the interim period.

Forth Valley and Stirling will be allocated some of the funding. Proposed they think of doing something similar to Fife’s “IMAGE” Project.

4.1.3 Highland – Meeting held with Charlie Forbes and Allan Jones to discuss proposed event to tie in with the implementation of the DDA on 1 October 2004. Branch planning “It’s a Knockout” style event to be opened up to pan disability teams from all 32 local authorities. Potential for a wheelchair curling bonspiel to run in parallel.

2. Sports Development

4.1.3 Football – Meeting held with SFA at Hampden to discuss the way forward with the national development plan and the proposed National Development Officer post. SFA has secured £8,000 per annum funding to support Development Officer post for three years. Draft Job description and person specification prepared. Other sources of funding to be sought.

4.1.4 Wheelchair Curling – Attended international seminar at Kinross on 3 October. Delegates from throughout the world attended. Comprehensive programme held over three days, which included an interactive workshop on the rules of the game and debate on classification led by Dr Andrew Burt.

Gogar Park was the chosen venue for coach education event, which included participation and competition. “Options” sponsored the event, which attracted a number of new faces.

4.1.5 Ayrshire Special Games – Confirmed the following sports will be included in next year’s games, football, basketball, dancercize, athletics, archery, curling, golf and boccia. Group looking at developing activities throughout Ayrshire. Examples of other branch development plans were issued.

4.1.6 **sportscotland** Development Manager Post. Closing date for applications now past. Shortlist prepared and interviews will take place on 29 October. It is hoped that someone will be in post early in December.

4.1.7 Capability Scotland. Meeting to be held with Richard Brickley, Gavin Macleod and Alan Dickson of Capability on 6 November. Partnership project will involve support for the National Development Officer post. SS squad training sessions, SDS events, proposed Education & Training Officer post, CP sport specific and Junior programmes.

4.2 **Project Officer – Claire Mands**

Claire Mands spoke to her report, which had been circulated prior to the meeting.

4.3 **Local Development**

- 4.3.1** North Lanarkshire – Attended the EGM. Prior to the meeting it had been anticipated that the Branch would be wound up. Following discussions decision taken that members would be looking into the possibilities of sourcing funding for a support worker.
- 4.3.2** Renfrewshire – Is now a recognised branch of the Association. An official launch will be held at one of the local schools in Paisley on Tuesday 28 October.
- 4.3.3** Aberdeenshire – Discussions taken place with Claire Bonner and John Wills on how to take the branch forward. Disability Awareness session arranged for next year and will be working with them to develop athletics following on from the UK Athletics day to be hosted in February.
- 4.3.4** Dumfries & Galloway – Open meeting to be held on 23 October to try and encourage a more formalised and pro-active committee.
- 4.3.5** Meeting also held with Nigel Day, Dumfries & Galloway Council Children Services. Good opportunities for forging links and for exchange of information.

4.4 National Development

- 4.4.1** Junior Groups – High Performance Weekend for the swimming squad was very successful. Expenses to date for the Junior Groups to be prepared and submitted to **sportscotland** to commence draw-down from the Junior Groups funding.
- 4.4.2** Junior Groups Bowlers - The first of six coaching sessions, which will be held on a monthly basis until March, is scheduled for Sunday 19 October at Stirling Indoor Bowling Centre.
- 4.4.3** Wheelchair Basketball – A meeting of the wheelchair basketball development group was held. Squad development is very slow with some stronger players being lost to other sports or university. To be closely monitored over the coming months.

Claire Mands

Claire Mands

Action

- 4.4.4** Ethics & Equity – Pack now finalised and distributed to all members of the Management Committee for review/comment; after which all branches will receive a copy on CD-ROM. Prior to final distribution it was felt that a lawyer should check the document. Heather Lowden to contact Elizabeth Black to see if she would give this document the once over. Anticipate document should be with branches at the beginning of January 2004. To be announced at the Branch Conference and in the newsletter currently being prepared.
- 4.4.5** Training – SportsAbility Trainings have been held in Fife (5 September, 10 October) and on 13 October at Jordanhill a SportsAbility and Disability Awareness Training session was held. Excellent turnout in Fife. Anna Tizzard, Gavin Macleod and Claire Mands were thanked for doing a superb job. Short discussion took place on the charges to be made to organisations asking SDS to carry out training sessions.
- 4.4.6** BP Mini Games Festival – Considering moving back to a non-competitive event with lots of different sports to try. Possibly target a new area; Moray or Argyll & Bute or perhaps the Borders.

**Heather
Lowden**

5.0 Finance

- 5.1** Copies of the financial statement for September were circulated. There being no questions the statement was approved.

5.2 Other Financial Issues

- 5.2.7** The Chairman thanked everyone for the prompt response to his communication requesting comments on the Lottery Review Document. This had given SDS the opportunity to state the Association's viewpoint.
- 5.2.8** Commonwealth Games Council for Scotland had written to all Governing Bodies, about becoming a Company Limited by Guarantee. Chairman confirmed he had responded.

Action

- 5.2.9** Grant Applications have been submitted to the Sportman's Charity, Disabled Sports Trust, BPA for squad training, Football Association, Mrs Agnes Hunter Trust for a programme of Education & Training which will cover the Ethics & Equity and other training courses as well as next year's Branch Conference. Response still awaited from Valuing Volunteers Small Grant Scheme to help fund the Branch Conference to be held in November 2003.
- 5.2.10** It was drawn to everyone's attention the donations that had been received. See back page of Financial Report.
- 5.2.11** Funding will be required to assist with the Curling, 25th Anniversary Angling International at the Lake of Menteith and INAS in Sweden.

Suggestion was made that SDS should possibly be looking at Corporate sponsorship or secondment with a specific remit.

Paul Noble had represented SDS at the Commonwealth Games Sports Awards. Award recipients had appeared on Sports Weekly.

Gavin Macleod was on the John Beattie show. Chairman would like a tape of the show. Cynthia Clare actioning.

Cynthia Clare

Investigate possibility of European funding for training as it is the Year of Education through Sport next year. Possibly SDS could link with another European country and set up an exchange.

6.0 Development

- 6.1** Changing with the Times -2 and the way forward. Last week, Gavin Macleod had a meeting with Jacqueline Lynn to review the plan for 2002/2003. Gavin Macleod and Cynthia Clare to put together action plan for 2003/2004. Proposed that an "Away Day" is held in 2004. Application to be made by Heather Lowden to UK Sport for funding as soon as a decision has been taken regarding the date.

**Gavin Macleod/
Cynthia Clare**

**Heather
Lowden**

7.0 Special Meetings

7.1 AGM – Debrief – Chairman thanked everyone for their support with the AGM. Good atmosphere and well supported. Great to have Bob Price as the speaker. Newsletter is just about finalised and a major feature will be the AGM. It was felt that the Annual Report was particularly good especially as it reflected the Development Plan.

7.2 Branch Conference

Response from branches very slow. Only 17 people to date. Working Group has done a briefing paper that will go out next week. Working Groups will have some prompts to encourage discussion. Anna Tizzard will have discussions with the athletes during the afternoon. Richard Brickley will welcome and set the scene. Jacqueline Lynn and Gavin Macleod will each give a 10 minute presentation.

Headings on Appendix 1 document to be amended to Stages, Settings, Structures and Staffing. (The 4 “S” ’s) Suggest Birth to Adult rather than Cradle to Grave.

8.0 Projects and Programmes

7.1 Athletes Committee – Anna Tizzard.

Nothing to report.

7.2 Governing body Issues - All

7.2.1 Athletics –Very good, productive and amicable meeting. Major point of discussion was athletes with learning difficulties. Institute not yet come to a decision. UK Athletics is to phase out funding. If medal events are included in Athens and not demo events LD Athletes will be included. At present 27 places for GB Team. UK Athletics has applied to IPC for wild card places. This is welcome news but do not know by how many.

7.2.2 Short discussion followed on the BPA and qualification procedures.

7.2.3 Concerns were raised regarding athletes waiting to hear if they had been accepted for inclusion in their area institute. (Laura Kinder and Alan Sneddon). Currently Pauline Latto, Stephen Payton and Karen Lewis in the Scottish Institute programme. Kenny Herriot and Derek Frew to be included in Area Institute of Grampian and Fife/Tayside.

7.2.4 Swimming – Jen Quinton attended a meeting on 27 August at which a number of issues were discussed. World Class Potential; 3 swimmers selected through times. Last weekend group went to Swansea, Wales International Centre. Disappointing the classes that were represented. Unfortunately Eddie McCluskie is unable to attend the next SGB Technical Committee meeting. Anthony Stickland will be there and hopefully will pass information to Jen Quinton.

7.2.5 Flying Start – Potentially have 32 swimmers. Squad sessions have restarted. List of swimmers to be forwarded to Cynthia Clare for inclusion on the SDS website and newsletter.

**Jen Quinton/
Cynthia Clare**

7.2.6 A lot of work has been put in by the SDS swim group to develop pathways for Scottish swimmers. The World Class Performance times will be utilised. World Class start times will be reviewed. These may then be used for SDS Junior Groups membership and Scottish squads.

7.2.7 Curling – Selection weekend, 15/16 November, arranged for Championships.

7.2.8 Football – development

7.2.9 Angling – the work that John Hood is carrying out with the anglers is really taking angling section forward. Website shows the pairs championship was won by our disabled anglers and the mainstream won by John Hood who has also achieved a coaching award.

7.2.10 Scottish Sports Association – Gavin Macleod attended the AGM at which there was a very good presentation by two lawyers from Shepherd & Wedderburn on changes to the Charity Law.

7.3 Links with external agencies

Action

- 7.3.1** UKSA – Nothing to report.
- 7.3.2** Jen Quinton had met the World Class potential swimming person for Wales and the new High Performance coach for Swansea. Chairman would like to hear who funded these posts. **Jen Quinton**
- 7.3.3** INAS – World Championship team selected for 4 January in Hong Kong. Event still going ahead despite the Swedish event in July. Concerns raised that this might be a breakaway group. Chairman and Gavin Macleod to have a discussion about this. **Chairman/
Gavin Macleod**
- 7.3.4** Suggested that the World Championships could be a “topical taster” for the Branch Conference in November. **Claire Mands**
- 7.3.5** INAS – Preliminary letter sent to Geoff Smedley. One of the strengths of GB sport is Scottish access to international sport. Short discussion followed on the various sports and possible implications for the future. There are lots of presidents that should be investigated. It was felt that any response that was sent to Geoff Smedley should be sent as the official SDS response. **Chairman**
- 7.3.6** Philip Lane’s letter – response to be copied to Management Committee. **Cynthia Clare**
- 7.3.7** Commonwealth Games – documentation circulated. Response to Chairman by lunchtime Friday. **All**
- BPA – Gavin Macleod to write to the BPA asking if they were asked to comment on the disability events selected for the Commonwealth Games in Melbourne in 2006. If so did they communicate with the Home Countries? Neither SDS nor the Commonwealth Games Council for Scotland had received a communication from the BPA. Could SDS have a sight of the response sent by BPA? Chairman will respond to Geoff Smedley, UKSA. **Gavin Macleod**
- Report From the Chairman to John Doig, entitled Commonwealth Programme, to be e-mailed to the Management Committee. **Cynthia Clare**

9.0 Reports

9.1 Domestic Events

9.1.1 Scottish Athletics Championships taken place at Scotstoun.

9.1.2 Table Tennis Championships been held at Inverurie.

9.1.3 Two junior swimming Championships coming up.

9.1.4 Carpet Bowls 2004, looking for a branch to host the event in 2004.

9.1.5 Intern Region Swimming Gala will be held at the Perth Leisure Pool on 6 December.

9.2 International Events

9.2.1 Boccia – Best wishes to all of the players as they head off to New Zealand. Just had a very encouraging training weekend. Five players competed against England in a competitive training weekend. See article on the SDS website.

9.2.2 BBC John Beattie Sports Weekly, Volunteer of the Year. Propose that SDS put David Thomson forward. Cynthia Clare to link with Gavin Macleod.

**Gavin Macleod/
Cynthia Clare**

9.3 **Website**

9.3.1 Hits for September were a little down on the August total. October hits looking good so far.

10.0 **Any Other Business**

10.1 Extended lease has been received for the Edinburgh office. From 6 January 2004 for as long as **sportscotland** occupies Caledonia House, however not extending beyond 6 January 2008.

10.2 National Playing Fields Association Awards. Nominations had been received by Claire Mands. Closing date next Monday. All present agreed to put forward Jamie Smith, bowler and Chris Bauer, swimmer.

Action

- 10.3** Powersoccer. Fife had now received the ball that had been ordered. Lois Forgan from Tayport had ordered a ball in May. This has just arrived and is punctured. Agreed that they can use Fife's ball and when their replacement arrives this can be forwarded to Fife. **Claire Mands**
- 10.4** Jim Thomson mentioned that tribute had been paid to 4 staff members for the smooth transition in respect of the CEO appointment and change of status for each office, but felt that it should also be recorded that the Chairman had also played an important part in this transition.
- 10.5** Branch Meetings dates were advised.
- 10.6** High Performance Sport – Anthony Stickland has sent a letter out offering places at the National Academy.
- 10.7** Invitations had been received to a number of conferences.
- 10.8** Information received from **sportscotland** on various courses circulated to the Management Committee.
- 10.9** CP-ISRA – Commemorative Medals were presented to a number of athletes at the recent SDS AGM. Jim Thomson to let the Chairman have an additional 10 medals. **Jim Thomson**

There being no further business the meeting closed at 21.50 hrs.

Date of Next Meeting - Thursday 18 November at sportscotland, Caledonia House, South Gyle, Edinburgh EH12 9DQ @ 18.00 hrs. Council 1.