



SCOTTISH DISABILITY  
SPORT

LEADING THE DEVELOPMENT OF SPORT AND PHYSICAL RECREATION  
FOR PEOPLE WITH DISABILITIES THROUGHOUT SCOTLAND

Minutes of the twenty-eighth Meeting of the Management Committee of Scottish Disability Sport held on Thursday 21 June 2001 at The Green Hotel, Kinross at 18.00 hrs.

**1.0 Attendees:**

Richard Brickley	Chairman
Jim Thomson	Vice Chairman
Jacqueline Lynn	Convenor Sports Development
Jen Quinton	Branch Representative
Gordon McCormack	Branch Representative
Anna Tizzard	Athletes Representative
Gavin Macleod	<b>sportscotland</b> Co-ordinator/ Convenor Local Development
Heather Lowden	<b>sportscotland</b> Liaison Officer
Cynthia Clare	SDS Administrator (Minute Secretary)

**Apologies:**

David Thomson	Treasurer
Rob Claridge	Marketing & Communications
Karen Lewis	Development Officer

**Action**

**2.0 Minutes of Meeting held on Wednesday 23 May.**

The previously circulated minutes of the meeting held on Wednesday 23 May, were accepted as an accurate account of the meeting.

**3.0 Matters Arising (Minutes of 23 May)**

- 4.3.6 Chairman confirmed that he had met with Michelle Hammond and David Tillotson on Wednesday 6 June. He also thanked the other members of the SDS Management Team who had also attended.

		<b><u>Action</u></b>
5.2.5	Chairman confirmed that the order had been placed for the football strips. Gordon McCormack to advise Chairman when strips are received. These football strips will be included in the SDS Asset Register. Gordon McCormack to ensure an Inventory is maintained and a regular audit carried out. First use will be AP-ISRA Games in Nottingham.	<b>Gordon McCormack/ Chairman</b>
9.3.1	Seminar Course dates to be run on a yearly basis. The year to start after the AGM. Jacqueline Lynn and Gordon McCormack to advise Chairman of proposed programme together with suitable dates and venues. A brochure detailing the Seminar Programmes would then be produced.	<b>Jacqueline Lynn/ Gordon McCormack</b>
4.1.4	Gavin Macleod's report Item 4.1 refers.	
4.1.6	Cycles – Racing Tricycle – Jim Thomson advised that he had spoken to various people without success. Gordon Quinton suggested the PAMIS Group based at Dundee University might be a possibility. Any other suggestions or ideas to be passed to the Chairman.	<b>ALL</b>
4.4	Chairman mentioned in passing that he would send a formal note to Forbes Dunlop thanking him for his work with the Lothian branch.	<b>Chairman</b>
4.5.9	Gavin Macleod still to identify location/area for Branch Conference to be held on 24 November. Suggested location, Tulliallen or possibly Dewars in Perth. Cynthia to send out flyers giving advance notice of Conference. Each Branch will be offered three places at the Conference.	<b>Gavin Macleod /Cynthia</b>
5.2.2	Heather Lowden still waiting for a response from Billy Bell re coach development funding in respect of the Tim Millikan visit.	<b>Heather Lowden</b>
5.2.6	Chairman confirmed that the visit to Bute would be going ahead. Jacqueline Lynn would not be able to join the team visiting Bute.	
6.2.1	There is a possibility of meeting with Ken Kelly on 1 July. Karen Lewis to ensure that comments from the athletes on the WCPP are with the chairman for this meeting.	<b>Karen Lewis</b>
6.2.2	Pool event in Renfrew in October. Six branches have already committed themselves to this event.	

## **Action**

- 7.1.3 See earlier item 4.3.6.

AGM – Chairman made reference to the advance warning notice for the AGM. Findlay Calder Trophy winner is determined by the athlete who has achieved the best results.

The Financial Statement will be included in this year's Annual Report. A page will also be allocated to the Paralympic athletes to acknowledge their achievement.

## **4.0**

### **Officer Reports**

#### **4.1**

#### **Team sportscotland Officer – Gavin Macleod**

Gavin Macleod circulated copy of his report to those present. See Appended Item 1.

- 4.1.1** Everyone was reminded that Donna Agnew, from the Aberdeen Branch, goes off on Maternity leave from September.

- 4.1.2** Highland - A day of Boccia to be held on 29 August at Fort William. If possible, Jim Thomson will represent SDS due to other people being on holiday.

**Jim Thomson**

- 4.1.3** Alastair Kidd still trying to get a Development Officer in post. The funding package is still being arranged. Chairman to approach Alan Jones who is also a member of the Physical Activity Task Force.

**Chairman**

- 4.1.4** Renfrewshire – There were approximately 89 attendees at the open meeting on 7 June to ascertain the interest in forming a local branch. Kenny Cairns attended the meeting and intimated his interest in possibly taking on an active role. Jim Blyth is taking things forward to try and establish a committee.

- 4.1.5** Curling – Successful Wheelchair Curling Seminar held on 10 June at Dewars Rink in Perth. Chris Hildry is in the process of putting together a guidance pack and grant application forms for distribution to the branches with the next two weeks.

- 4.1.5** Lorraine Nicholson has now taken on a full-time job with Scottish Ramblers and is uncertain about her availability to attend meetings. Lorraine will contact SDS on her return from holiday.

## Action

- 4.1.6** The Scottish Team were very successful at the Dutch Open Championships between 15 and 17 June securing 18 gold and 7 silver medals. Information will be passed to Torquil, **sportscotland** for publicity purposes. **Gavin Macleod**
- 4.1.7** BP Summer Camp – Gavin McLeod reported that Megan Timmons and Ross Hatton had pulled out of the camp. Both places have now been taken up with people from the waiting list. Concerns were raised about the lack of a nurse for the camp. The Spina Bifida Association and John Calderwood are to be asked for suggestions. Dawn Whittle and possibly Brian Whittle might be available. Information to be put together on the Camp together with a handbook for the attendees. **Gavin Macleod**
- 4.1.8** Sportsability – Jennifer Quinton confirmed that she had only received 4 bags and had been expecting 6. Further sessions will be held before the schools return. Gavin Macleod to speak with Steven Grainger re Sportsability funding. Hoping to get this for Scotland. **Gavin Macleod**
- 4.1.9** SDS Funding Packs – confirmed that all branches had now received information on trusts and foundations for potential funding.
- 4.1.10** Gordon McCormack asked if Gavin Macleod could visit the Glasgow Branch. **Gavin Macleod**
- 4.2** **SDS Development Officer – Karen Lewis**
- No report due to Karen Lewis being on leave.
- 4.3** **Sports Development - Jacqueline Lynn**
- 4.3.1** Jacqueline Lynn confirmed that she had arranged to have a meeting with Karen Lewis on sports development.
- 4.3.2** Very successful joint meeting held with Gavin Macleod and the athletes.

## **Action**

- 4.3.2** The chairman advised that he had had a meeting with Karen Lewis and would now return to monthly meetings.

## **5.0**

### **Finance**

- 5.1** The Chairman circulated copies of the Financial Statement and gave a summary of the current financial situation. It was noted that, for clarity, some of the codings had been altered. **Chairman**

- 5.1.1** Finances for the Dutch Open had been covered by funding from Royal Mail and monies awarded by the Scottish Disabled Sports Trust. Total costs approximately £9,000. Athletes had only been charged £150 per person.

- 5.1.2** Fly Fishing Event – Should be virtually self-financing. John Hood, new co-ordinator, is in charge of the event and Mike Tudor will be travelling with them. SDS to fund support staff.

## **5.2 Other Financial Issues – Richard Brickley**

- 5.2.1** Chairman had submitted the Grant Aid Claim.

- 5.2.3** Talented Athletes Programme – Chairman having a meeting with Fraser on Monday. Jacqui Lynn to contact Fraser and advise that she only received the forms on Monday. Jennifer Lynn advised that she had not had all the forms back yet. Still waiting for Heather Thores and Scott Ramsay's form. Chairman confirmed with Anna Tizzard that Adam had not submitted a form. **Jacqueline Lynn**

- 5.2.4** Chairman advised of the problems he had had with the Royal Bank, in relation to our investment account. Problem has now been satisfactorily resolved.

- 5.2.5** Claire Wilson, an amputee who started riding with the Drum School in Edinburgh, has requested funding assistance. Suggest that she tries Scottish Borders, John MacBay at Newton St Boswells and, as the Drum School of Riding is an Edinburgh based club, she approaches Edinburgh City Council as well as the British Horse Society. **Chairman**

## **Action**

- 5.2.6** Gwyn Jones had requested financial support for the Dunchurch event. Four archers are going down. Discussion followed on support for squads and escorts. Proposed £50 per head. All present approved.
- 5.2.7** Post Office Counters Charities Committee have given another donation of £500.

## **6.0**

### **Projects and Programmes**

#### **6.1**

#### **Athletes Committee – Anna Tizzard**

- 6.1.1** Anna Tizzard confirmed that she had contacted all of the athletes to find out who wanted to be on the athletes' committee. Anna had sent a letter requesting information on the support they had received from the Scottish Institute of Sport. The response had been very poor and, even after telephoning a number of athletes there was nothing new to report.

- 6.1.2** Seventeen high profile, National, British or Olympic standard, athletes to be identified to link with their local branch. There is a need to bring the athletes and branches together. Possibly way forward could be by use of the e-mail system.

**Anna Tizzard**

#### **6.2**

#### **Governing Body Issues - All**

- 6.2.1** Meeting to be held with Scottish swimmers on Tuesday 26 June. Chairman confirmed that he had declined the offer to represent Scottish swimming on the AFSGB. Scottish swimmers are very vulnerable and need to find a replacement for the Chairman to represent this group. SDS does not have anyone willing and able to take on this role. Scottish Swimming needs to address.

## **6.3**

### **Ethics Issues – update**

Nothing to report.

**6.4**

**Scottish and Area Institutes - Update**

- 6.4.1** No information received by SDS or the athletes that the nominated athlete(s) has been accepted as a Scottish Institute athlete. All swimmers in the World Class Performance Plan will be served by the SIS. Report or verbal indication is required on the position regarding these nominated athletes. Heather Lowden has advised Susan Elms that the athletes and swimmers have not been advised.
- 6.4.2** Dave Clark, SIS strength and conditioning expert, to be encouraged to link Tim Millikan during his visit.
- 6.4.3** Anna Tizzard to put together the results of the Scottish Institute Athlete Questionnaire she sent out to all of the athletes. **Anna Tizzard**
- SDS is still no nearer to finding out what is happening to our nominated Scottish Institute of Sport athletes and swimmers. **Heather Lowden**
- 6.4.4** It was suggested that an institute representative should be invited to one of the SDS meetings. Heather Lowden has contacted Nigel Holl on this matter and this is the key agenda item for the swimming meeting to be held on 26 June. Mention to be made at the end of the meeting that the athletes are in the same position as the swimmers. **Heather Lowden**
- Clive Durham and Alan Lynn had been advised of the meeting. Jennifer Quinton confirmed that she would be attending.
- 6.4.3** Karen Lewis has been charged with speaking to individual athletes regarding the WCPP and putting together their thoughts on the services they are getting through the Institute. **Karen Lewis**
- 6.4.5** The results of the sportscotland review will be announced on Friday 29 June.

**7.0 Links with external bodies**

**7.1 BPA – Jim Thomson**

Jim Thomson advised that at the meeting he attended discussions took place on nominations for the International Committee. No other major issues were discussed.

**7.2 UKCC – Jim Thomson**

Nothing to report following last week's meeting. Next meeting to be held on 11 July.

**7.3 UKSA – Gordon McCormack**

**7.3.1** Experiencing some financial problems due to only receiving part of their funding prior to the General Election.

**7.3.2** INAS FID - Discussions took place regarding England making a bid to become a member of INAS FID. SDS to monitor.

**7.3.3** Discussion took place regarding Tracy Wiscombe's application for English residency within UKSA. Clarification required on whether she wishes to be a member of the Association or whether she wishes to change her nationality. Classification and registration required to be carried out for Tracy Wiscombe. Chairman has heard nothing to date.

**Chairman**

**7.3.4** Diane Dart is no longer the swimming co-ordinator. Next meeting to be held on 17 November.

**7.4 Commonwealth Games 2002 – Richard Brickley**

**7.4.1** Swimmers have been identified. Meeting to be arranged with Alan Lynn, following Tuesday's meeting, to formalise the selection date.

**7.4.2** Table Tennis tables will have no bars due to the problems for wheelchair users.

**7.4.3** Powerlifting – Chairman knows the person Gavin Macleod mentioned not as a powerlifter but as an athlete.



## Action

**7.4.4** Weight and position at the moment of Dave Donaldson to be sought.

**Gavin Macleod**

**7.4.5** Chairman to follow up re Andrew Caldwell.

**Chairman**

## **7.5**

### **Special Olympics**

**7.5.1** **Special Olympics UK**, AGM to be held in London on 18 August.

**7.5.2** On 22 November meeting to be held to try and bring everyone together and re-visit what is happening. Moira Brown, Red Star athlete, is in New York with Jamie. Need to look at Coaches' Code of Conduct and Athletes' representative.

**7.5.3** New Director hoping to put the Special Olympics UK on a sound financial footing. Short discussion on the costs of running the national office.

**7.5.4** **Cardiff Games** - Gordon McCormack reported that he had not received confirmation regarding the accommodation etc. It is only 5 weeks before the event and there is still no proper information to hand. Looking at the cost effectiveness of leaving the local, Scottish, buses there for the week. Parents have to apply for tickets to attend the opening ceremony. There are 749 Scots going to the games (23% of total). The Alliance Group are providing polo shirts for all the team.

## **7.6**

### **Others**

**World CP Games** – Over 1000 athletes from 40 countries will be attending. We have 33 people covering 4 sports. This is the first time the soccer team has gone away. Swimming team is a young team. Athletics group is an older group. Two CP Bowlers were at the World Championships. Currently there are no CP Table Tennis players. The groups will be away from 20 to 29. Unfortunately these Games cross over with the Cardiff Games.

## **Action**

<b>8.0</b>	<b>Reports</b>	
<b>8.1</b>	<b>Domestic Events</b>	
	Very busy with programmes for lots of events including, swimming, archery and snooker. Chairman expressed his thanks to everyone who has been involved with the various events.	
<b>8.2</b>	<b>Branch Visits, Conferences</b>	
	Nothing to report	
<b>8.3</b>	<b>Special Projects, Seminars</b>	
	Nothing to report.	
<b>9.0</b>	<b>Any other Business</b>	
<b>9.1</b>	Chairman reported that he had declined the offer to attend a 2 day seminar "Understanding the Scottish Government".	
<b>9.2</b>	"Reading Downs Syndrome International" documentation passed to Gordon McCormack who is to return a copy to the Chairman.	<b>Gordon McCormack</b>
<b>9.3</b>	Chairman sent away for Application Forms for "Young Sportsperson of the Year 2001". Copy of information passed to Jennifer Quinton, Gordon McCormack for Janice Eaglesham, Athletes, Jacqueline Lynn, Boccia and Jim Thomson, Soccer. Name of the person to be passed to the Chairman and then SDS will put in an application. Nominations need to be under 18. Janice Eaglesham to liaise with John de Courcy. Jim to put suggestions back to SDS office.	<b>Jennifer Quinton/ Janice Eaglesham/ Jacqueline Lynn/Jim Thomson/ Chairman</b>
<b>9.4</b>	Reminder – Nominations for SDS Awards to Fife office asap.	<b>All</b>

## **Action**

**9.5** Chairman would like to ascertain the numbers of young people wheelchair users. The Scottish Executive had been approached and they were looking into it. Suggested that possibly the National Health Service may have some info but this may not be suitable for SDS needs. Another possibility was the Belvedere Hospital.

**9.6** Training – Heather Lowden advised that she would be meeting the new NCF tutor trainer, Sarah Macquade. Good reports received on our Child Protection Training.

The meeting closed at 21.15 hrs.

**Date of Next Meeting** – Tuesday 4 September at **sport**scotland, Caledonia House, South Gyle, Edinburgh, EH12 9 DQ @ 18.00 hrs.

**Reminder** Thursday 30 August – Planning Meeting at The Green Hotel, Kinross commencing at 15.00 hrs.

/cmc  
26 June 2001