



SCOTTISH DISABILITY
SPORT

LEADING THE DEVELOPMENT OF SPORT AND PHYSICAL RECREATION
FOR PEOPLE WITH DISABILITIES THROUGHOUT SCOTLAND

Minutes of the twenty-ninth Meeting of the Management Committee of Scottish Disability Sport held on Tuesday 4 September 2001 at **sportscotland**, Caledonia House, South Gyle, Edinburgh EH12 9DQ at 18.00 hrs.

1.0 Attendees:

Richard Brickley	Chairman
Jim Thomson	Vice Chairman
Karen Lewis	Development Officer
Gordon McCormack	Branch Representative
Anna Tizzard	Athletes Representative
Gavin Macleod	sportscotland Co-ordinator/ Convenor Local Development
Heather Lowden	sportscotland Liaison Officer
Cynthia Clare	SDS Administrator (Minute Secy.)

Apologies:

David Thomson	Treasurer
Rob Claridge	Marketing & Communications
Jacqueline Lynn	Convenor Sports Development
Jen Quinton	Branch Representative

Action

2.0 Minutes of Meeting held on Thursday 21 June.

The previously circulated minutes of the meeting held on Thursday 21 June, with the undernoted minor amendments, were accepted as an accurate account of the meeting.

4.5.9 "Gordon McCormack still to identify..." should read "Gavin Macleod still to identify..."

Please note the numbering under Item 4.0 Officer Reports is incorrect. There are two item 4.1.5.

Action

3.0

Matters Arising (Minutes of 23 May)

- 5.2.5. Chairman asked if the football strips had arrived. Advised not yet to hand. To be followed up. **Chairman/Gordon McCormack**
- 9.3.1 SDS seminar programme to be run on a yearly basis. The year to start after the AGM. Jacqueline Lynn and Gordon McCormack to advise administrator of proposed programme together with suitable dates and venues. A brochure detailing the Seminar Programmes would then be produced. **Jacqueline Lynn/ Gordon McCormack**
- 4.5.9 Gavin Macleod had obtained a quote from Dewars. This was in the order of £1,000. Cynthia had obtained quotes from other venues, which were all in the same price bracket. Decision taken to hold the Branch Conference at Dewars, Perth. Change of date from Saturday 24 November to Sunday 25 November to be conveyed to all branches. **Cynthia**

Matters Arising – Minutes of 21 June

- 4.1.3 Chairman not yet seen Alan Jones who is also a member of the Physical Activity Task Force to discuss the Highland branch Development Officer position. **Chairman**
- 4.1.5 All were advised that Lorraine Nicholson is now in post with the Scottish Disabled Ramblers.
- 4.1.10 Gavin Macleod confirmed that he would cover the Glasgow branch in his report. Currently there is nothing to report. **Gavin Macleod**
- 5.2.1 Chairman confirmed that the Grant Aid Claim had been submitted and SDS is still to receive the same amount of money.
- 6.1.2. Covered in Anna Tizzard's report – Item
- 6.4.1 Question was asked as to whether our athletes had been informed about their position with the Institute. Karen Lewis confirmed that to date, she had received nothing from the Institute. All the swimmers had been inducted. Jim Thomson confirmed that the athletes were receiving services but had not yet been inducted. Karen Lewis to contact Liz Mendl regarding this matter. **Karen Lewis**

Action

- 6.4.3 Following on from the Scottish Institute Athlete Questionnaire re services from the Institute Karen Lewis provided information which had been submitted to representatives at the meeting with SASA.
- 7.3.3 Chairman advised that he had indicated to Jen Quinton that he would speak to Tracy Wiscombe's family regarding her decision to compete for England. The chairman confirmed that Tracy Wiscombe has changed her allegiance to England.
- 7.4.5 Chairman is having ongoing discussions with Scottish Weightlifting Association re Andrew Caldwell.
- 9.5 Jim Thomson circulated information he had received regarding statistics on wheelchair users in Scotland.

Chairman

4.0 Officer Reports

4.1 Team sportscotland Officer - Gavin Macleod

Gavin Macleod circulated copy of his report to those present. See Appendix Item 1.

- 4.1.1** The Chairman congratulated all on the BP Summer Camp Weekend and stated that he felt this was one of the major highlights of the year.

- 4.1.2** Gavin Macleod gave a general overview and advised on the difficulties that had been experienced with access. It was felt that a lot of the problems could be easily sorted without too much expense. Copy of the BP Summer Sports Camp Participation Evaluation documents was handed out. See Appendix Item 2. It was suggested that perhaps the Chairman should write to Inverclyde.

Chairman

4.2 SDS Development Officer – Karen Lewis

Karen Lewis circulated copies of her report to those present. See Appendix Item 3.

Action

4.2.1 There had been a good response to proposed Goalball Leaders Award Course. Closing date for expressing interest was this coming Friday (7th Sept). Costs are being assessed and it is anticipated that a charge of £25 per person will be made for a 6 hour course.

4.2.2 Basketball – decision taken to run another series of sessions. Cynthia to liaise with Fraser Govan regarding dates in October, November, January, February and March. Chairman and Jacqui Lynn to speak re future development of this sport.

**Cynthia/Fraser
Govan**

4.3.2 Karen Lewis advised that she had written reports on the Sports Development issues and also on the Branches to assist whoever took over the post of Development Officer.

4.3.3 Lomax Mobility are interested in becoming involved with SDS. Karen Lewis wondered if we could get sponsorship from them for our junior programme. Lomax Mobility were currently supporting Tanni Grey-Thomson. The Chairman emphasised SDS's loyalty to Bromakin.

4.3.4 Karen Lewis's Branch Visit report to be circulated to the Management Committee.

Cynthia

4.3 Sports Development – Jacqui Lynn

Nothing to report.

4.4 Local Development – Gavin Macleod

Joint Planning and Local Development meeting being arranged for 27 September.

**Gavin Macleod/
Jacqueline Lynn**

4.5 Sportscotland Liaison Officer – Heather Lowden

4.5.1 The Management Team had been requested to bring their 5 priority sports to this meeting.

ALL

4.5.2 UKCC shortly to have a meeting. Heather Lowden will pull out the sports mentioned at the Planning Meeting.

Action

- 4.5.3** At the end of the meeting all to put together 20 experts in any field. Information to be shared with other disability sport groups and Governing Body Groups, e.g. Richard Brickley – Classification.
- 4.5.4** Short discussion followed on the post of Development Officer. Interviews will be carried out by the Chairman Richard Brickley, Vice Chairman Jim Thomson, Jacqui Lynn and Heather Lowden on Monday 8 October. Shortlist needs to be put together very quickly. All agreed advertisement to be placed in The Scotsman (cost £1200) and Branches, Member Orgs, Co-ords, Management committee have all been copied. Heather Lowden to place advertisement. **Heather Lowden**
- 4.5.5** English Federation of Inclusive Sport. Heather Lowden to be put on mailing list. Jim Thomson to obtain free copies for Management Committee. **Heather Lowden /Jim Thomson**

UKCC next meeting to be held on Tuesday 30 October.

Who will attend the sportscotland meeting to discuss “National Events Programme Within the UK”? All UKCC bodies to come up with top 5 sports and top 20 people. Official representatives plus chairman will be there and anyone else who wishes to attend.

Ethics – just about there with child Protection. Currently writing our policy and then to go out to branches. New Development Officer to pull together and cascade down to branches.

Child Protection Seminar – Fife branch requested that the next training sessions include this topic.

Thanks were given to Heather Lowden for pulling everything together.

Meeting being held today between Ken Kelly and the athletes. Hopefully this will get off on a new footing.

Action

Jim Thomson felt contact should be made with MSP regarding issues surrounding financing sport in Scotland. Heather Lowden to speak with Alan Miller, sportscotland, policy officer to ascertain which MSPs it would be best to contact in the New Year.

Heather Lowden

5.0

Finance

5.1

Financial Statement June – September 2001

AGM Accounts – summary of the accounts would be published in the Annual Report. Heather Lowden will circulate accounts internally.

Heather Lowden

Short discussion followed on the accounts; particular reference was made to the Tim Millikan visit. Next year to consider someone else coming over.

5.2

Other Financial Issues

5.2.1

All agreed £500 to be allocated to the learning difficulties group to cover transport costs to the football camp in France.

5.2.2

Names of athletes put forward for consideration, David Heddle, Nicky Diatchenko, Barry Jackson, Alan Sneddon, Rebecca Lea, Paul Noble, Kimberley Docherty.

5.2.3

Anna Tizzard to look around at the leading performers at the beginning of each financial year to enable the correct people to be identified. Anna then to give them advice for completing the TAP form. This could possibly take the form of a workshop, which all the relevant athletes would attend. Anna to produce a paper in conjunction with Chairman.

**Anna Tizzard/
Chairman**

5.2.4

The Chairman is working in conjunction with Rob Claridge and Gavin Macleod to obtain sponsorship from the Clydesdale or Royal Bank.

Action

- 5.2.5** Stewart Turner and Billy Bell are to have a meeting with lottery regarding high performance coach. Jim Thomson suggested that we take a different approach and identify 6 coaches and do 1:1 interviews with them. Sort out a programme and what we want to do for the next 12 months. Chairman and Jim Thomson to identify people and take forward. **Chairman/Jim Thomson**
- 5.2.6** Decision was taken not to take the first lead in respect of the national coach (lottery). SDS needed to put in place a new Development Officer and also new office premises.
- 5.2.7** By 30 September need to put forward to Unemployed Voluntary Action request for £500 funding towards the costs of the Annual Conference. **Chairman**
- 5.2.8** TSB require a report in respect of the funding for the Development Officer post. Annual Report will form part of this process. This is needed for the 2nd year of funding. Chairman to submit report. **Chairman**
- 5.2.9** Jim Thomson confirmed that he had written to Orange following invoice received from them. Understands the matter is now closed. SDS to meet the outstanding amount.
- 5.2.10** Need to look for new accommodation as the lease for the Transitional Office with sportscotland expires at the end of the year. Chairman to write to **sportscotland's** Chief Executive to request extension. **Chairman**
- Accommodation may be available with Scottish Hockey based in Juniper Green.
- 5.2.11** Jim Thomson expressed concern about the reduction of the SDS reserves. Various points were made and agreed SDS needs to be pro-active and get more money in. **All**

Action

6.0

Projects and Programmes

6.1

Athletes' Committee - Anna Tizzard

6.1.1 Anna Tizzard had been tasked with looking at athletes that might be linked with local branches. Chairman to discuss with Anna all of the ideas before approaching the branches.

**Chairman/
Anna Tizzard**

6.1.2 Alastair Divine, leading photographer for the Herald Supplement had taken a photograph of an Australian amputee, Brendon Burket and is now looking to take a similar photograph. Scott Ramsay has agreed to be photographed.

6.1.3 STV have approached Capability to do a slot for Action 2000. Arrangements to be made for photographs to be taken at Forthbank.

6.2

Governing Body Issues

6.2.1 Progress being made with the Pool Championships, Area Tournaments being held in 2 areas, Stirling and Dundee 29/30 September.

6.2.2 Golfing Tournament being held in Dundee and Aberdeen.

6.2.3 Following the Commonwealth Games, links are being forged with the Scottish Blind Bowlers Association.

6.2.4 Golf – Gavin Macleod covering.

6.2.5 David Fairholm has agreed to run a Table Tennis Coaching Award Course. Information will be issued shortly.

**Chairman/
Administrator**

6.2.6 No response to date to the letter sent to David Taylor, SFA. Jim Fleeting is following this up. Gordon McCormack to ascertain when the Football strips will be delivered.

**Jim Fleeting
Gordon
McCormack**

6.2.7 Response to the Football Festival has been good. Anticipate that there will be about 700 attendees.

Action

6.2.8 Flying Start all up and running. Anna Tizzard did not go to the training day but Forbes, John and Jen attended. Forbes, Jen and Anna had a meeting after the training day.

6.2.9 Video of swimmers to be made available for Anna Tizzard asap. Liaising with Paul Noble. Gavin Macleod has the Paralympic tapes for use by Group.

6.3 Ethics Issues – update

Nothing further to report.

6.4 Scottish and Area Institutes – update

Nothing further to report.

6.5 AGM Update

6.5.1 Confirmed that all members had received AGM documentation and that everyone approved the Agenda items.

6.5.2 Commemorative crystal paperweight had been purchased. Item of a lower value to be sourced for other occasions. Maggie Smith to receive one.

**Cynthia
Chairman**

6.5.3 Confirmed the speaker, Jean Stone, would be attending. Eliza Watson, sportscotland would set up as last year and be available for taking photographs.

6.5.4 All agreed that the Chairman, who holds the list of nominations and Heather Lowden should make a decision on who is to receive the SDS Awards.

**Chairman/
Heather Lowden**

6.5.5 Discussion took place on the potential questions that might be raised in respect of the Accounts. A few copies to be made of the full accounts and taken to the AGM in case anyone requests a copy.

**Chairman/
Cynthia**

6.6 November Conference Update

6.6.1 Due to two major training events being held on Saturday 24 November the Branch Conference has been moved to Sunday 25 November.

Action

6.6.2 Consideration was given to various locations and the costs. Decision taken to hold the Conference at Dewars Centre, Perth. Time 10.00 hrs to 16.30 hrs. Booking to be confirmed. **Gavin Macleod/
Cynthia**

6.6.3 Branches to be circulated with change of date, time and venue info. Branches also to be circulated with copy of the advertisement for the Development Officer post. Cynthia confirmed branches had already received information on the Development Officer position. **Cynthia**

7.0 Links with External Bodies

7.1 BPA – Jim Thomson

7.1.1 Lot of activity on the International scene. New Chief Executive, Philip Lane has been appointed and is now in place. It has been proposed that Bob Price becomes President of the European Paralympic Committee and Phil Craven, President of the Paralympic Committee.

7.1.2 Many new policies are being put together in respect of sponsorship. Much lobbying has taken place on behalf of the UKSA with respect to athletes with a learning disability.

7.1.3 BPA is making direct representation to the IPC.

7.1.4 The next meeting of the BPA is scheduled for October.

7.1.5 Reference was made to Dave Tillotson's letter on a training camp. SDS's response was very supportive. Expressed our interest in specific sports, athletics, swimming, boccia, archery and possibly football. Chairman to respond accordingly. **Chairman**

7.2 UKCC – Jim Thomson

Nothing further to report.

7.3 UKSA – Gordon McCormack

Most items already covered by Jim Thomson. Concerns expressed regarding the financial situation. Next board meeting to be held on 17 November in Nottingham at the same time as the Gymnastics Symposium.

7.4 Commonwealth Games 2002

Confirmed about ready to sign off evaluation. Powerlifting had been discussed on previous occasions. Chairman will attend any meetings. SDS has picked two teams of 3. The team manager would be Bob Dick. Short discussion took place on the possible squad changes leaving a final squad of 6 bowlers. Bob Dick to take over and get the team signed off to 2002. Currently we do not have anyone within SDS who has the skills of Bob Dick.

7.5 Special Olympics Scotland – Gordon McCormack

7.5.1 Cardiff Games – Athletes and parents all felt the Games went well. Scottish teams were magnificent.

7.5.2 Special Olympics Scotland are proposing to hold their own Seminar the Thursday before our Sunday event. It will involve a different group of people.

7.5.3 World Games, Dublin 2003 - Gordon McCormack to be the team manager. Congratulations extended.

7.5.4 Proposed that Edinburgh hosts the 2005 World UK Games again. Feasibility study is currently being carried out.

7.5.5 Local Golf Camp. 26 Golfers on Sunday to play 9 holes, 41 strokes. South Lanarkshire supporting event. Ireland and Wales are also putting teams forward. Suggested that Tom Nisbett is encouraged into the Golf programme.

Action

7.6 Others

7.6.1 Links have been forged with the Leonard Cheshire Foundation who are running a Festival next year. SDS has agreed to circulate information to branches and athletes and encourage people to take part.

Cynthia

7.6.2 Caroline Innes is to be a Patron for the year along with a person from the arts side.

8.0

Reports

8.1 Domestic Events – All

8.1.1 Bowls event on Saturday – standards very high. Aberdeen Council has been superb with its support.

Large events to be included in our National Calendar of Events and website.

Cynthia/Norma

8.2 International Events

8.2.1 World Championship Games during the summer. Gordon McCormack has already mentioned the UK Special Olympic Games.

8.2.2 European Swimming Championships were held in the summer and all did exceptionally well as did the European Wheelchair athletes.

8.2.3 INAS World Championships had also taken place in Tunisia. All in all a very busy summer.

9.0

Any Other Business

9.1 Statistics from the website were reviewed. Cynthia Clare to give copy to Gavin Macleod.

Cynthia

9.2 Calendar of Events – Hard copy and website to be updated asap.

Cynthia

Action

- 9.3** Queen's Jubilee – Some thought to be given to possible events and what we might bid for to obtain money. SDS also celebrates its 40th Anniversary next year. Proposed that someone be brought over from the USA, i.e. like Tim Millikan. Heather Lowden to speak with Catherine Goodfellow regarding any potential funding/grant sources. **Chairman/
Heather Lowden**
- 9.4** Heather Lowden reminded everyone that SDS needs to wait to hear the outcome of the Definition of Vulnerable Adult in relation to protection issues.

The meeting closed at 21.50 hrs.

**Date of Next Meeting – Tuesday 9 October at sportscotland, Caledonia House,
South Gyle, Edinburgh, EH12 9 DQ @ 18.00 hrs.**